

Setting up for a Teleconference

- Connect the library's laptop computer via the adapter and HDMI cable to Input 1 on the left side of the TV (top slot)
- Connect laptop to the Internet with an Ethernet cable (outlet below and left of TV)
- When the computer has started, change the input on the TV to HDMI 1 (the input button is left of Vol and CH)
- On the computer, while holding down the FN key, press the F5 key and choose "duplicado" (2nd choice) so the image appears on the computer and television simultaneously
- Open Skype
 - Account for the Biblioteca:
 - User name: BibliotecadeBoquete
 - Password: biblio2012
 - Associated email address: amigosbiboquete@gmail.com
- Attach the microphone
- Attach the camera
- Use the dropdown to choose the Logitech QuickCam Sphere